

Carroll ISD
Long-Range Facility Planning Committee
Administrative Recommendation For Committee Membership

The district seeks to involve a cross-section of CISD citizens in this grassroots effort to study facility needs and develop a long-range plan that will serve the district's children for the future.

Committee's Charge

The committee is charged to serve in an advisory capacity to the School Board and Administration on a temporary basis regarding the topic of long-range facility planning.

Committee's Objectives

- Study existing demographic data and future projections for student enrollment;
- Tour district facilities and assess capital improvement needs in consultation with CISD staff;
- Identify any additional needs or facilities required of the district to effectively carry out its mission long-term;
- Review Carroll ISD's current and projected financial situation, considering all factors, including but certainly not limiting CISD to: a school bond election; attendance rezoning, new construction, building additions, temporary facilities and/or any other options for addressing long-range facility needs; and
- Make a final recommendation for action as part of a long-range facility plan to the CISD School Board and Administration.

Committee's Composition – (41 members by design)

Two representatives from each attendance zone at K-6 schools as follows:

One member of the school's staff to serve as a campus liaison

One parent with a child attending that school

Three representatives from each attendance zone at 7-12 schools as follows:

One member of the school's staff to serve as campus liaison

Two parents with a child attending that school

Fifteen appointees from the community at large as follows:

Two members of the business or corporate community

Two residential taxpayers without current CISD students

Two parent members who reside north of FM 1709

Two parent members who reside south of FM 1709

Seven citizen members appointed by the Board of Trustees

Committee Membership Selection Process

Campus principals will facilitate the selection process at the attendance zone level from a pool of volunteers through a consensus process working with the campus site-based team.

The Superintendent and his Cabinet will facilitate the appointment of the at-large members from the business and residential community.

Each Board Trustee will appoint one citizen member.

All selected participants must agree to serve prior to February 18, 2008.

Committee Leadership

The committee will be led by a chairperson or co-chairpersons selected by the Superintendent and School Board President.

The Administration recommends that the chair/co-chairs be citizens and not employees of CISD and that if co-chairs are chosen, they represent separate regions of the district (i.e. north of FM 1709 and south of FM 1709)

Committee Meetings

- Meetings will be open to the public.
- Because Board members may attend, all meetings should be posted in accordance with Texas Open Meetings laws.
- Meetings will be held on a regular basis until the committee's work is complete.
- Following each meeting a summary report should be posted on the district website to keep the public informed of ongoing discussion.
- Ultimately, a final Long-Range Facility Plan (a written report) would be presented to the Board and Administration and posted to the website for public review.

The ultimate responsibility for action regarding district long-range facility planning lies solely with the seven elected members of the Board of Trustees. Carroll ISD is committed, however, to seeking grassroots community and staff input while considering *all* options for fiscal support of the Board's final decision.

Post-Action Accountability

Regardless of the final action taken by the Board, the Administration recommends five representatives of the Long-Range Facility Planning Committee agree to serve on a Project Review Council. This group would meet on an as-needed basis to oversee and review the Board's action to completion.