

**DURHAM INTERMEDIATE PTO GENERAL BOARD MEETING MINUTES FOR  
NOVEMBER 10, 2009**

Tina called the meeting to order at 9:35 a.m.

Present for the meeting were Tina Wasserman, Julie Varialle, Tammy Kane, Tray Collins, Stacy Saxton, Anjie Gordon, Jennifer Stallings, Ann Breeding, Dana Bucknam, Sharon Duquemin, Lisa Fenley, and Nan Stairs.

Tina gave an overview of the minutes from last month's General Board meeting. Lisa Fenley made a motion to approve the minutes from last month's meeting. Tray seconded the motion. The motion passed.

**PRINCIPAL'S REPORT**

Mr. Brake and Mrs. Phillips were unable to attend because they were out of town on official school business in San Antonio. DIS was receiving an award from the Texas Business Education Coalition.

Tina told everyone that Mr. Brake has been very busy because he has been out of town at school conferences two different times.

She reported that Jan Morgan is retiring and her position is being eliminated.

Mrs. Phillips is handling more of the discipline issues and the ARD meetings. With this help, Mr. Brake can be in the classroom more often.

Mr. Brake has seen an increase in vulgar language and the administration is working on a solution to diminish this unkind behavior.

**TREASURER'S REPORT**

Julie gave out the financial report to the general members. The sheet can be found in the Secretary's binder.

The final numbers for Cookie Dough were outstanding. We have netted \$4000 more than we had budgeted for the fundraiser.

The Homeroom Mom checks are in the mail. Each homeroom parent will get \$127.12 for the classroom parties.

Julie noted that we received recently a check from last year from a mother. We put that money in the disbursement line.

### **PRESIDENT'S REPORT**

Tina reported that class t-shirts final order will be here this week.

The Outside Project is underway at this time. The covered areas are up and the cement will be poured over the Thanksgiving break if the weather is good. We are next in line to have the painting done on the outside basketball area.

Sixth grade Fun Night is December 4th.

Tina announced that we are going to be offering Internet Safety Classes every Thursday evening in January and February. Gay Grissom will be the instructor of these lessons and the class size is limited to 30 participants. We will request RSVP's for each session. We will have PC nights and MAC nights. These classes will enable parents to learn how to monitor their children's access to the internet on phones, computers, I Touches, etc.

### **VICE-PRESIDENT OF PROGRAMS REPORT**

Stacy reported that she has been in discussions with the new counselor about different programs. Mrs. Adams, the new counselor, is still just getting her feet wet and will actively pursue looking into programs for the school.

Mrs. Adams headed up Red Ribbon Week. She had a classroom door decorating contest and the winning class won a pizza party.

### **VICE-PRESIDENT OF FUNDRAISING REPORT**

Tammy congratulated the PTO on the Cookie Dough Fundraiser. She was thrilled we had gone over our goal.

Christmas for Children has begun and she does have the book with the angels names. Please pass the word if anyone wants an angel to adopt this year. She said the program ends Dec. 9th.

### **VICE PRESIDENT OF DISBURSEMENTS REPORT**

Tray reported that we have no new disbursement requests. She did say we have a little Foodie Card remaining, but we have spent most of our account.

Volunteers of the month are Pam Broadway and Kathy Smith for co-chairing the Cookie Dough fundraiser.

### **RECORDING SECRETARY'S REPORT**

Please relay any information to Maureen for the teacher connection.

### **HOSPITALITY REPORT**

Ann Breeding gave an update on the Thanksgiving Luncheon scheduled on Thursday for the staff. Copeland's is providing most of the food for the luncheon. Ann needs some assistance with the luncheon, all volunteers are welcomed. Setup starts around nine and they are needed until one thirty.

### **ART DOCENT REPORT**

Sharon gave an update on the second artist presentation by the art docents. This presentation was a hands on and very well received by the students.

Sharon was hoping for some publicity for the program with the Southlake Journal and Southlake Times. Tina gave her the contacts at both papers.

### **COMMUNITY PARTNERS REPORT**

Janet Fish was unable to attend but she asked everyone to keep saving their box tops.

### **VOLUNTEER COORDINATOR REPORT**

Lisa Fenley reported that Mrs. Trammel is in need of volunteers for the Nov. 20th art show at Town Square. She needs volunteers to help display artwork.

### **NEW BUSINESS**

Tina reported that we met with the women that had some concerns with Boosterthon. The executive committee listened to their concerns and will try to address some of them with the Boosterthon officials. She said that Mr. Brake and the administration and PTO area committed to Boosterthon this year. She recently contacted Boosterthon to set up the date for May 7th.

She, also noted that PTO received a thank you note from the Science department for their new microscopes.

The meeting was adjourned at 10:04 a.m.

These minutes were respectively submitted by Maureen Cramer.