

VOLUNTEER OPPORTUNITIES AT ROCKENBAUGH ELEMENTARY 2008-2009

Rockenbaugh Elementary Parents: Please volunteer for any positions available on the volunteer sign up forms....no experience is necessary! There are many simple ways to help! Your support will really make this a great year for students and teachers. You can return your tickets for time in your child's Wednesday folders. The last day to turn in these Tickets is Friday, September 5th in the cafeteria during any of these times 8:00-9:30, 1:45-3:15 and 6:00-7:00.

Sincerely,
RES PTO

Tickets for Time

This side for your records:

This side to return:

<p>Keep the first column for your records. Detach and turn in your tickets for time from last column →</p>	<p>Name: _____ Phone: _____ Child's Name: _____ Teacher: _____ Email: _____</p>
<p>SCIENCE Teacher: Ginger Jones gjones@cisdmail.com 817-949-4700</p>	<p>Please <u>π</u> all the positions you are volunteering for in Science section:</p>
<p><u> </u> Super Science Sale 11/10-11/14 Help with the sale of science toys, educational kits, and animals for a 2 hour shift (or more) during this week.</p>	<p>11/10-11/14 <u> </u> Super Science Sale</p>
<p><u> </u> Science Explorations Day 10/24 Help a classroom teacher with fun-filled morning or afternoon (about 3-4 hours) science activities for _____ grade. The supplies and activities will be provided.</p>	<p>10/24 <u> </u> Science Explorations Day _____ Grade Level _____ Classroom</p>
<p><u> </u> Pet Supply Purchaser Visit Petco once a week for one month to purchase crickets and other supplies for science lab. Purchases will be reimbursed.</p>	<p><u> </u> Pet Supply Purchaser Monthly preference: 1st choice: _____ 2nd choice: _____</p>
<p><u> </u> Garden Volunteer Help maintain the Rockenbaugh Native Garden and Wildlife Sanctuary.</p>	<p><u> </u> Garden Volunteer Garden Volunteer Coordinator: Nelia Keiser n.keiser@verizon.net</p>
<p>Recycling Volunteer Help with: _____ Paper recycling on Tuesdays or Fridays _____ Organize one or two aluminum can recycling events during the school year _____ Take aluminum cans to Ft. Worth every 2 -3 months</p>	<p>Recycling Volunteer _____ Help with paper recycling on Tuesdays or Fridays _____ Help organize one or two aluminum can recycling events during the school year _____ Take aluminum cans to Ft. Worth every 2-3 months</p>



SCHOOL LIBRARY Librarian: Julie Green GreenJ@cisdmail.com 817-949-4700	Please <u> </u> all the positions you are volunteering for in the Library:
Library Volunteer ___ Volunteer Coordinator: Help assign all library volunteers for the library email monthly schedule ___ Library Volunteers: Morning or afternoon shifts at the front desk (weekly or bi-weekly, 2 hours minimum) ___ Blue Bonnet Volunteers: Help track the Blue Bonnet books read by 2 nd and 3 rd graders	Library Volunteer ___ Volunteer Coordinator ___ Library Volunteers: ___ Weekly ___ Bi-weekly ___ Morning ___ Afternoon ___ Blue Bonnet Volunteers

ART Teacher: Kathy Leftwich Leftwich@cisdmail.com 817-949-4700	Please <u> </u> all the positions you are volunteering for in Art section:
___ Art Room Volunteer Art materials need to be prepared for classes. For example, cut paper, sharpen pencils, fill paint bottles, etc. ___ Weekly ___ Bi-weekly Circle day/s preferred: M T W R F	___ Art Room Volunteer ___ Weekly ___ Bi-weekly Circle day/s preferred: M T W R F
___ Classroom Art Display Class Volunteer We need a volunteer from each classroom to hang their child's class's art at a specified location in the school halls.	___ Art Display Class Volunteer Your Child's Grade ___ Teacher _____
___ Art Display Coordinator Notify classroom volunteers when art is ready for display in the school halls, train and assist volunteers.	___ Art Display Coordinator
___ Community Art Show Organizer Mat and label Children's Art to prepare for public display.	___ Community Art Show Organizer
___ District Art Show Volunteer Several hundred pieces of student art must be matted, labeled and prepared for display for the year-end art show at Carroll High school cafeteria in early May .	April & May 2009 ___ District Art Show Volunteer

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ε MUSIC Teacher: Josie Smith smithjo@cisdmail.com 817-949-4700	Please <u> </u> all the positions you are volunteering for in Music section:
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<p>Volunteer for the 2ND Grade Music Program in <u>March '09</u> Parent volunteers are needed to help with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Behind the scenes, as needed <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinators 	<p>2ND Grade Music Program-<u>March '09</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Behind the scenes, as needed <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinators
<p>Volunteer for the 3RD Grade Music Program in <u>November '08</u> to honor Veterans Parent volunteers are needed to help with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Coordinate power point presentation <input type="checkbox"/> Flower ceremony for Veterans <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator 	<p>3RD Grade Music Program-<u>November '08</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Coordinate power point presentation <input type="checkbox"/> Flower ceremony for Veterans <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator
<p>Volunteer for the 4TH Grade Music Program "The 70s" in <u>May '09</u> Parent volunteers are needed to help with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator 	<p>4TH Grade Music Program-<u>May '09</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Costumes <input type="checkbox"/> Sets/ backdrops/ stage decorations <input type="checkbox"/> Type and distribute music programs <input type="checkbox"/> Setting up risers/ sound equipment for rehearsals and performances <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator

<p>Volunteer for the 4TH Grade boys and girls Choir Parent volunteers are needed to:</p> <p><input type="checkbox"/> Organize music folders <input type="checkbox"/> Coordinate Welcome Reception in Sept. <input type="checkbox"/> Prepare name tags and folders <input type="checkbox"/> Design, order and distribute RESPECT t-shirts <input type="checkbox"/> Help collect (\$35 annual fee) <input type="checkbox"/> Assist photographer with pictures (during rehearsals and performances) and display RESPECT REVUES <input type="checkbox"/> Help with stage setup for December RESPECT program <input type="checkbox"/> Help with setup risers/ sound equipment for December rehearsals and performances <input type="checkbox"/> Coordinate reception honoring former RESPECT members during December performance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator</p>	<p>4TH Grade Choir</p> <p><input type="checkbox"/> Organize music folders <input type="checkbox"/> Coordinate Welcome Reception in Sept. <input type="checkbox"/> Prepare name tags and folders <input type="checkbox"/> Design, order and distribute RESPECT t-shirts <input type="checkbox"/> Help collect (\$35 annual fee) <input type="checkbox"/> Assist photographer <input type="checkbox"/> Help with stage setup December <input type="checkbox"/> Help with sound equipment, rehearsals/perform. December <input type="checkbox"/> Coordinate reception honoring former RESPECT members during December performance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Volunteer Parent Coordinator</p>
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<p>Physical Education Teacher: Tricia Pate patet@cisdmil.com 817-949-4707</p>	<p>Please <u>π</u> all the positions you are volunteering for in P.E. section:</p>
<p><input type="checkbox"/> Box Tops October and February Cut, count and bundle donated Box Tops in packs of 50. This is a task that can be done at home. Box Tops are sent to General Mills and converted to \$ cash for our school</p>	<p><input type="checkbox"/> Box Tops Volunteer <input type="checkbox"/> October <input type="checkbox"/> February</p>
<p>School Walk for Diabetes - 11/5/08 (After school event) <input type="checkbox"/> Coordinate 2-3 people <u>per grade level</u> to count and record donations/registration information <input type="checkbox"/> Help with registration the day of the walk</p>	<p><input type="checkbox"/> School Walk for Diabetes Coordinator <input type="checkbox"/> School Walk for Diabetes Volunteer- 11/5/08</p>
<p>Jump Rope for Heart February 11, 12 and 13 (During P.E. class) <input type="checkbox"/> Coordinate 2-3 people <u>per grade level</u> to count and record donations, double check prize information and help distribute prizes to the participants <input type="checkbox"/> Count and record donations, double check prize information and/or help distribute prizes to the participants</p>	<p><input type="checkbox"/> Jump Rope for Heart Volunteer Coordinator <input type="checkbox"/> Jump Rope for Heart Volunteer</p>
<p>Kite Day - March 11, 12 and 13 (During P.E. class) <input type="checkbox"/> Coordinate the kite sales volunteers <input type="checkbox"/> Sell kites before school starts the week of Kite Days</p>	<p><input type="checkbox"/> Kite Sales Volunteer Coordinator <input type="checkbox"/> Volunteer for Kite Sales</p>



<p>EXCELL Running Club This club meets on Mondays and Thursdays immediately after school until 3:30. It is for students in 2nd, 3rd and 4th grades. ___ Volunteer to coordinate and schedule EXCELL volunteers. We will need at least 6 parents every Monday and Thursday to dot hands, record mileage, watch for safety and help with dismissal.</p> <p>___ Help during EXCELL as needed from 3:00 until 3:30 ___ Mondays or ___ Thursdays</p> <p>___ Volunteer to be the record keeper for miles and incentives, for <u>your child's grade level</u>. This requires inputting data into an Excel spreadsheet and placing incentives/awards in the teacher's box on a weekly basis.</p>	<p>___ EXCELL Running Club Volunteer Coordinator</p> <p>___ EXCELL Volunteer ___ Mondays ___ Thursdays</p> <p>___ EXCELL Mileage Keeper ___ Grade</p>
<p>Run the Rock 5K - March 27th Students in EXCELL Running Club that have accumulated at least 25 miles for the year and have registered on time qualify to participate in Run the Rock. It is their BIG event of the year. It will be on the last Dragon Day (March 27) from 11:00 until the last runner crosses the finish line (approximately 45 minutes).</p> <p>___ Coordinate approximately 40 parent volunteers to be out on the course during the race for our children's safety. ___ Coordinate the hydration stations (3). Organize the necessary supplies and set up stations on Race Day. ___ Help with donations for the race...water, t-shirts, etc.</p>	<p>___ Run the Rock Volunteer Coordinator</p> <p>___ Run the Rock Hydration Stations</p> <p>___ Donations Coordinator</p>
<p>P.E. Publicity/Media ___ Volunteer to contact the local news media with upcoming P.E. events, National Walk to School Day, School Walk for Diabetes, Jump Rope for Heart, Kite Days, Run the Rock and May Madness.</p>	<p>___ P.E. Publicity Volunteer</p>
<p>May Madness is a field day celebration. We need at least 200 volunteers for this event. All the classes take turns going outside for some fun in the sun. There are wet and dry activities plus several refreshment stations. May Madness is scheduled for May 22, 2009.</p> <p>___ Are you "Mad" enough to coordinate the 200 plus volunteers for May Madness? You will have a blast! ___ Volunteer to design a student made t-shirt for your child's classroom ___ Volunteer to help the day of May Madness with: ___ Set Up—7:00 AM ___ Working a station ___ Clean up; after school ___ Help organize and distribute the refreshments</p>	<p>___ Mad Mom/Dad—Volunteer Coordinator</p> <p>___ May Madness T-shirt Designer</p> <p>___ May Madness Volunteer 5/22/09 ___ Set Up—7:00 AM ___ Working a station ___ Clean up</p> <p>___ May Madness Refreshment Volunteer</p>
<p>Spirit Shop April O'Neil Lynda Warner 817-424-2868 817-846-7996 Oneilfab5@yahoo.com lrwarner@verizon.net Would you like to sell the awesome RES Dragon spirit wear? Then please sign up to help out on spirit shop days.</p>	<p>___ Spirit Shop Volunteer</p>

Yearbook

JoAnn Schmille jschmille@aol.com

817-488-3535

You can be a part of history in the making, sign up to build this one-of-a-kind publication featuring our own Rockenbaugh Dragons!

Photographers: (check all that apply)

- Grade level
- Specials i.e. Music, PE, Library, Science
- Special Events Fall Festival, Kite Day, Science Day
- Clubs
- General/as needed
- Page Layout
- Administration (orders/distribution)

Yearbook Volunteer

Photographers: (check all that apply)

- Grade level
- Specials i.e. Music, PE, Library
- Special Events (Fall Festival, Kite Day, Science Day, etc.)
- Clubs
- General/as needed**
- Page Layout**
- Administration**

Staff Appreciation - February 2-6

Mairi Marker dcmam@mac.com

817-329-9423

Staff appreciation Week is (Feb 2nd - 6th). It is a great deal of fun for RES staff. Would you like to help parents and kids show the RES teachers how much they are appreciated?

Teacher Appreciation Volunteer

Fall Fun Fest October 25th

Monique Oliveaux emoliveaux@verizon.net

817-329-0452

The Fall Fun Fest is a family night at school. This year's event is scheduled for October 25th. It will feature jump houses, slides and an entertainment.

Sign up to help set up or clean up. Your support will really make this event great!

Fall Fun Fest Volunteer 10/25/08

- Set up Crew**
- Clean up Crew**



Spring Art Auction Fundraiser

Jill Ryan Laura Grosskopf
817-488-9778 817-416-8910
Jillryan24@msn.com grosskopf@verizon.net

The Spring Art Auction Fundraiser is RES's signature fund raising event. This year's event is set on **March 7th** and will feature great food, a casino, incredible silent and live auctions, that will benefit Rockenbaugh Elementary School. The Spring Fundraiser is organized and planned by an all volunteer committee and is RES's largest fundraiser of each year.

___ **Co-chair communications:**

Develop logo, circulate theme/logo, invitations, program, registration /ticket sales, event website, volunteer recruitment, volunteer assignments, flyer designs & distribution, email blasts, meeting setup, status report

___ **RES donations:**

Solicit class projects, rule the school and fun with teacher donations; submit forms to data entry; set preview day; organize items for preview day and coordinate transport of items to Austin Ranch morning of auction; coordinate post-auction notifications to teachers

___ **Public donations:**

Collect donations and sponsorships through contacts and on-site visits to area business; pick up auction items and submit forms to data entry; does not include mass mailings or phone follow up

___ **Data entry:**

Enter sponsorships, donations, ad sales and guests into database; great for working moms or moms with young children

___ **Administrative:**

Assemble mass mailings, make copies, distributions of materials in school folders, maintain auction bulletin board; make follow-up phone calls to donors, great for moms of young children or working moms

___ **Advertising:**

Collect advertising sales, coordinate art work and submit to program and PTO directory team with details; enter information into database

___ **Ticket sales:**

Organize advertisement of ticket sales, set up sales schedule and solicit volunteers; direct registration forms and payments to appropriate people

___ **Creative writing:**

Write descriptions for auction items in database; great for moms of young children or working moms!

Spring Art Auction Fundraiser

Note: Each committee member is highly encouraged to sign up for one work day the week prior to the event, help with setup the morning of and work a quick 30 min. shift at the event.

___ **Co-chair communications**

___ **RES donations**

___ **Public donations**

___ **Data entry**

___ **Administrative help needed in**

___ **Advertising**

___ **Ticket sales**

___ **Creative writing**