



**STEP BY STEP GUIDE TO
ONLINE SPORTS PASS RENEWAL**

TICKETRACKER

[Login](#) [Buy Tickets](#) [Buy/Renew Pass](#)

Customer Log In: *First time users click [New User](#). Returning users enter your user ID and password.*

Log In

User Name:

Password:

Remember me next time.

[New User?](#)
[Forgot Password?](#)

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Once you have clicked the sports pass link on your school's webpage, you will be brought to the TicketTracker login page.

- If you already have a Username and Password, skip ahead to Step Seven in this guide.
- If you don't have a Username and Password click on "New User?".
- If you already have a Username and Password but forgot your password, click on "Forgot Password?".

TICKETRACKER

Login Buy Tickets Buy/Renew Pass

Create New User: Enter your e-mail address to receive your user name and password.

Customer E-Mail:

Search Cancel

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Enter a valid email address in the "Customer E-Mail" field and click "Search".

- If you receive a message that says "An account already exists for this email address". This means you already have a Username and Password. Go to the login page and click on "Forgot Password?".

TICKETRACKER Login Buy Tickets Buy/Renew Pass

Customer Selection: Please Select Your Name from the List Below, if Your Name Does Not Appear Select Create New User.

Search Criteria [Search](#)
 E-Mail: cwolfe@hotmail.com

Your e-mail cannot be found. Please create a new user or call your school for assistance.

Create New User Cancel

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TICKETRACKER Login Buy Tickets Buy/Renew Pass

Customer Selection: Please Select Your Name from the List Below, if Your Name Does Not Appear Select Create New User.

Search Criteria [Search](#)
 E-Mail: cwolfe@hotmail.com

First Name	Last Name	Address	Number	City	State	
Chandler	Wolfe					Select

Create New User Cancel

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Your email address will either be not found in the system or found in the system.

- If your email is not found in system, click on the "Create New User Button" button.
- If your email is found in the system, click "Select" next to your name. A Username and Password will be sent to your email. Skip to ahead to Step Seven once you receive that email.

TICKETRACKER

Login Buy Tickets Buy/Renew Pass

New Online User: Please select the user's school.

Location*

State: Indiana

School: Anderson County High School

Select

*Required

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After clicking on "Create New User", you will be asked to select the "State" and "School" in which you are purchasing the sports pass for. Then click on the "Select" button.

TICKETRACKER Login Buy Tickets Buy/Renew Pass

Customer Maintenance

First Name*: Chad
Last Name*: Wolfe
Address: 223 W. 9th St.
City: Anderson
State: IN
Zip: 46016
E-Mail*: cwoffe@hotmail.com
Comments:
School ID Number:
Customer Status*: Active

Save Cancel

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Enter all of your information into the Customer Maintenance page.

- First Name, Last Name and E-Mail are required fields that must be completed to continue.
- School ID Number is only to be used if this pass is for a student active in the school.

Once all required fields are completed, click the "Save" button. A Username and Password will be sent to the E-Mail address provided.

Welcome to Ticket Tracker

User Name:

Password:

Remember me next time.

[Forgot Your Password?](#)

Ticket Tracker is the easiest, most reliable way to track tickets and sports passes.

Combining a user friendly interface and rich functionality for athletic departments, Ticket Tracker is the premier tool for online ticket tracking and gate reconciliation. Don't take our word for it, hear what our customers have to say.

Are you an Athletic Director?

Ticket Tracker can identify lost revenue sources and simplify your gate reconciliation process. The end result: a more profitable athletic department. Register below for more information.

Start using Ticket Tracker tomorrow!

Register today, your athletic department will thank you. Call 1.888.478.5273 for details.

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Enter the Username and Password that you received via email from TickeTracker. The Username and Password fields are both case sensitive.

The screenshot shows the TicketTracker web application interface. At the top, it says "Welcome, Chad" and "Change Password | Logout". The main navigation bar includes "Login", "Buy Tickets", "Buy/Renew Pass", "Transfer Tickets", and "History". Below the navigation bar, there is a "Welcome to Ticket Tracker" message. The main content area is divided into two columns. The left column contains links for "Buy Tickets", "Buy/Renew Pass", "Purchase History", and "Transferable Tickets", each with a brief description. The right column features a green header "Are you an Athletic Director?" followed by a grey box containing text about identifying lost revenue sources and simplifying gate reconciliation. Below this is another green header "Start using Ticket Tracker tomorrow!" followed by a grey box with a registration notice and a phone number. At the bottom of the page, it says "ESC © 2009 | PRIVACY POLICY".

After logging into the TicketTracker system, you now have the ability to:

- Buy Tickets
- Buy/Renew Passes
- Transfer Tickets
- View History

Click on the "Buy/Renew Pass" tab.

Welcome, Chad [Change Password](#) [Logout](#)

TICKETRACKER

[Login](#) [Buy Tickets](#) [Buy/Renew Pass](#) [Transfer Tickets](#) [History](#)

Buy / Renew Passes

Pass Renewals

Check the box next to any of your existing passes you would like to renew.

If the pass you would like to renew does not appear in the list, you may enter an additional pass number and click [Lookup Pass](#) to have the pass added to your renewal list.

Additional Pass Number: [Lookup Pass](#)

Card Number	First Name	Last Name	Current Pass Type	Renewal Pass Type	Renewal Price	Transferrable	Need New Card
<input type="checkbox"/> 12345	Chandler	Wolfe	10-11 All Sports Pass	11-12 All Sports Pass	\$45.00	<input type="checkbox"/>	<input type="checkbox"/>

New Pass Purchases

If you would like to purchase new passes, fill in the number of new passes you would like to purchase in the quantity column.

Quantity	Pass Type	Price	Transferrable
<input type="text"/>	11-12 All Sports Pass	\$50.00	<input type="checkbox"/>

[Select Passes](#) [Cancel](#)

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All passes associated to you will appear under Pass Renewals.

- To renew a pass click the checkbox next to that pass, then click on “Select Passes”.
- To search additional pass numbers, enter the number as it appears on the pass, into the search field and click “Lookup Pass”.
- To add additional new passes enter the quantity next to the pass you would like to purchase.
- If you don’t see any passes to renew please contact the athletic department at the school.

Welcome, Chad [Change Password](#) [Logout](#)

TICKETRACKER

[Login](#) [Buy Tickets](#) [Buy/Renew Pass](#) [Transfer Tickets](#) [History](#)

Billing Information: Please Review Your Order and Enter Billing Information

Anderson County High School
Anderson, Indiana

Order Summary

Pass Type	Purchase Type	Pass Price	Quantity	Total
11-12 All Sports Pass	Renewal	\$45.00	1	\$45.00 Edit
		Total Pass Price		\$45.00
		Convenience Charge		\$2.35
		Total		\$47.35

Billing Information

Payment Type*:

Card Number*:

Expiration Date*: / (MM/YY)

3 or 4 Digit Verification Code*:

Amount*:

First Name*:

Middle Initial*:

Last Name*:

Address*:

Address2*:

City*:

State*:

Zip Code*:

Phone Number*:

Email*:

Enter your credit card information and click "Purchase".

- If you renewed passes, your passes from last year are now reactivated for this year.
- If you purchased new passes, the athletic department will be in contact with you.