

# Carroll Independent School District

## Family Educational Rights and Privacy Act (FERPA) Signature Page

**STUDENT DIRECTORY INFORMATION-LEGISLATIVE UPDATE [Sec. 26.013]** Carroll ISD provides to the parent of each district student at the beginning of each school year:

(1) a written explanation of the provisions of the Family Educational Rights and Privacy Act of 1974(20 U.S.C. Sec.1232g), regarding the release of directory information about the student and

(2) written notice of the right of the parent to object to the release of directory information about the student under the Family Educational Rights and Privacy act of 1974 (20U.S.C. Sec. 1232g).

### NOTICE

According to state and federal law, certain information about district students is considered "directory information" and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information. If you do not want Carroll ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing within 10 days. CISD encourages parents to use this form for the written consent notification. A form must be signed for EACH child.

Carroll ISD has designated the following information as "directory information":

- Student's name, address, telephone number, and date and place of birth
- Photograph, participation in officially recognized and sports, and weight and height of athletic teams
- Dates of attendance, grade level, enrollment status, honors and awards received in school, and most recent school attended previously
- Student's district-issued e-mail address (**personal email addresses are not released by CISD**).

A parent is allowed to record their objection to the release of **all directory information or one or more specific categories of directory information**.

Carroll ISD should **NOT** release my child's student directory information for **ANY** reason.

*Example: If you check this box, your student's name will NOT appear in school publications or local newspapers if he or she won an award. NOTE: If you check this box, your student will not be included in the school yearbook.*

Carroll ISD has my permission to use directory information for school-related communications and publicity. CISD may NOT release my child's directory information to any other requestor, political candidate or business.

(Acceptable school-related uses/releases include yearbooks, newsletters, CISD websites, district or campus videos, PTOs, Foundations, Booster Clubs, school photographers, press releases, and the district's telephone notification system, etc.).

#### High School Student Only

Federal Law requires districts receiving assistance under the Elementary and Secondary Education Act of 1965(20 U.S.C. Section 6301 et seq.) to provide a military recruiter or an institution of higher education, on request, with the name, address, and telephone number of a secondary student unless the parent has advised the district that the parent does not want the student's information disclosed without the parent's prior written consent.

I **object to the release** of my child's name, address and telephone number to a military recruiter or to an institution of higher education.

Parent Signature \_\_\_\_\_

Parent Name Printed: \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Campus \_\_\_\_\_

[FORM(S) SHOULD BE PRINTED DURING ENROLLMENT, SIGNED AND RETURNED TO EACH CHILD'S SCHOOL OFFICE]

NOTE: School office must send a copy of each completed form to Communications & Marketing Department