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MINUTES
CARROLL ISD SCHOOL SAFETY & SECURITY COMMITTEE
November 21, 2019

10 The Carroll ISD School Safety and Security Committee meeting was called to order at
11 approximately 4:04 p.m. at the Carroll ISD Administration Center, 2400 N. Carroll Avenue,
12 Southlake, Texas, by Asst. Superintendent for Board & Community Relations, Julie
13 Thannum, with the following members present:

14 CISD Board President, Sheri Mills
15 CISD Board Member, Todd Carlton
16 Superintendent Dr. David Faltys
17 Asst. Superintendent for Student Services Dr. Janet McDade
18 Asst. Superintendent for Administrative Services Matt Miller
19 Carroll High School Principal PJ Giamanco
20 Carroll Elementary School Principal Stacy Wagnon
21 Durham Intermediate School Asst. Principal Steven Silvia
22 Rockenbaugh Elementary School Asst. Principal Daniel Dodson
23 CISD Lead Nurse/Carroll Senior High School Nurse Karen Flexer
24 CISD Coordinator of Counselors Tammy Pulse
25 CISD Security Systems Specialist Allen Pfingsten
26 Carroll High School Social Studies Teacher/Coach Jarrett Bates
27 Eubanks Intermediate School 6th Grade Teacher Colleen Aldridge
28 Carroll Middle School SRO Brett Roberson
29 Southlake Emergency Management Coordinator Amanda Meneses
30 Southlake Fire Prevention Officer Renni Burt
31 CISD parent Carrie Ruck

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33 Scott Wrehe, Sgt. Stokes, Geri Cohen and Brett Orr were absent.

34 Audience guest: CISD Bond Program Manager, John Haugen

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Item 1. Welcome and Introductions

46 Julie Thannum welcomed everyone to the meeting and committee members introduced
47 themselves.

48 The group reviewed charges of the committee:

- Periodically provide recommendations to the School Board and Administration regarding updating the EOP.
- Consult with local law enforcement agencies on methods to increase law enforcement presence near district campuses.
- Meet at least once during each semester and once during the summer.
- Subject to Chapter 551 of the Texas Gov't Code –meet in executive session as needed

Committee Meeting Norms were reviewed:

- Attend scheduled meetings whenever possible.
- Read materials and come prepared.

- 1 • Listen, learn, and ask questions.
- 2 • Share your perspective and expertise.
- 3 • Respect opinions and ideas of others.
- 4 • Work to reach consensus on recommendations.
- 5 • Maintain confidentiality to protect students, staff and assets.

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7 **Item 2. Overview of CISD's #SAFEdragon Program**

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9 Julie explained that much of the first meeting will be a presentation/overview of district
10 safety initiatives, but future meetings will involve a lot more interaction and committee
11 feedback for recommendations to CISD.

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13 The Committee heard an overview of the #SAFEdragon program and reviewed the
14 #SAFEdragon initiatives:

- 15 • Armed SRO's (15)
- 16 • Security vestibules and layers
- 17 • Fencing and playground safety
- 18 • Storm shelters (6)
- 19 • Seat belts on new school buses
- 20 • Surveillance cameras and key cards
- 21 • Raptor visitor sign-in procedures
- 22 • Volunteer background checks
- 23 • Drills, AEDs and safety signage
- 24 • Large scale Active Shooter Training
- 25 • Bullet resistant/intrusion glass
- 26 • Reduced entry points at CSHS and CHS

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28 Julie reviewed the five Standard Safety Protocols:

- 29 • Lockout
- 30 • Lockdown
- 31 • Evacuate
- 32 • Shelter
- 33 • Hold

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35 The district's Rapid Responder program for safety and security was discussed.

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37 The group heard about David's Law and the three ways that the district gives students a
38 voice:

- 39 • Student hotlines
- 40 • Dragon tip line
- 41 • Let's Talk

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43 Julie also discussed other ways that the district receives information:

- 44 • ThoughtExchange
- 45 • Safety surveys
- 46 • Students on committees

- Face-to-face student dialogues

The Committee heard an overview of the district’s Resiliency Project program and its seven areas of focus:

- Self-care and mental wellness
- Health and nutrition
- Bully prevention and kindness
- Conflict resolution
- Self-defense and personal safety
- Drug and alcohol education
- Suicide prevention

The group then heard about how the district is addressing social and emotional wellness:

- Mental Health First Aid Training
- Intervention Counselors
- Crisis intervention and response plan
- Threat Assessment Teams
- Social Media Monitoring (Social Sentinel)
- Student University
- Parent University (coming on Saturday, February 22, 2020)
- HOPE Squad
- Rachel’s Challenge
- Anti-bullying efforts
- SOS (Signs of Suicide) – training for district staff
- Voluntary Random Drug & Alcohol Testing (7-12th grade students)
- CISD Leadership & Culture Coach, Eric McDade

Julie reviewed the district’s Culture Competence plan, the change in the district’s student population as related to race/ethnicity, protected groups, and how the district engages students, staff and parents.

She then discussed the upcoming CISD Culture Survey for CISD parents/guardians (an online survey that will be open from December 4th-18th).

Item 3. 2017 Bond Program – Safety & Security Projects

CISD Bond Program Manager, John Haugen gave an update on the ongoing 2017 Bond projects that are safety and security related and funded through 2017 Bond funds:

- Security vestibules/layers
- Fencing/playground safety
- Storm shelters (6 new ICC 500 Storm Shelters – located at JES, CES, OUES, RES, WGES, and CSHS)
- Seat belts on new school buses
- Surveillance cameras and key cards
- Bullet resistant/intrusion glass

1 Matt Miller, Assistant Superintendent for Administrative Services, gave a brief update on
2 ballistic glass and intrusion glass projects at Carroll Sr. High School and Carroll High
3 School.
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5 **Item 4. Changes to Texas Law – School Safety & Security**

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7 Julie Thannum then reviewed the new legislative safety mandates which include:

- 8 • Requirements for Emergency Operations Plans (EOP)
 - 9 • Formation of and Requirements for Safety & Security Committees
 - 10 • Threat Assessments
 - 11 • Safety Audits
 - 12 • Other Mandates:
 - 13 • Active shooter training for SROs
 - 14 • Duties and responsibilities of SROs included in DIP, EOP and SCOC
 - 15 • SROs cannot be used to enforce routine school behavior
 - 16 • Notification of parents in event of bomb or terroristic threat
 - 17 • Required trauma injury response protocols and training (bleed kits) at each school site
 - 18 • TSSC mandated to establish a Texas Child Mental Health Consortium
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20 **Item 5. Review of CISD Emergency Operations Plan (EOP)**

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22 Committee members are asked to review the EOP emailed to committee members. Julie
23 distributed a handout from the Texas School Safety Center on the 5 Phases of Emergency
24 Management (Approved Definitions). She discussed forming a subcommittee to review
25 proposed changes to the EOP before the revised document is shared with the Safety &
26 Security Committee members.
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28 **Item 6. Safety & Security Allotment & Potential Projects**

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30 Julie discussed the safety and security allotment which is \$9.72 per ADA (average daily
31 attendance) for a total of \$78,672 and what the money can be spent on:

- 32 1. Security school facilities
 - 33 2. Providing security for the district
 - 34 3. School safety training and planning
 - 35 4. Providing programs related to suicide prevention and other programs.
- 36

37 The group reviewed possible projects for use of the district's 2019-2020 allotment such as:

- 38 • Audio/video security for entrances to each facility
 - 39 • Additional bullet-resistant/intrusion glass
 - 40 • Vaping sensors for secondary restrooms
 - 41 • Hiring a Director of Safety and Security
 - 42 • Weather or other surveillance cameras
 - 43 • Existing Bond projects
- 44

45 A few members of the committee voiced their top preferences for using the allotment which
46 were as follows:

- 47 1. Director of Safety & Security

2. Audio/video security for entrances to each facility
3. Additional bullet-resistant/intrusion glass

Item 7. Safety & Security Benchmarking Project

Julie explained the Safety and Security Benchmarking project focusing on identifying safety initiatives and spending in other “like” districts to include Highland Park ISD, Eanes ISD, Alamo Heights ISD and Lake Travis ISD. This is an action step in the 2015 Strategic Plan and results will be shared in executive session with committee members at a future meeting.

Item 8. Other Questions & Discussion

The Committee then heard about Carroll ISD’s Next Steps related to physical, social and emotional safety and facility needs including:

- Conduct the *We Are Dragons* Culture Survey
- Finalize Cultural Competence Plan
- Conduct safety & Security Survey
- Finalize the Resiliency Project Action Plan
- Organize new Strategic Planning Committee
- Complete 2020 Safety & Security audits
- Update/Adopt Strategic Plan
- Seat a Capital Needs Planning committee
- Consider a Bond Election for Facility, Technology and Safety Needs

A committee member asked:

1. who conducts the Safety & Security Audit? – Julie explained that the district has the option of hiring an outside firm or creating different audit teams for each facility (staff cannot audit their own school campus) or having one audit team visit every CISD facility. The district has utilized three different options for the required audits and prefers for consistency, creating a single audit team to conduct the audits for each CISD facility. Audits must be conducted at schools when students are present and completed by the end of August 2020 so that the report to the state can be submitted prior to September 15, 2020.
2. when is the training on December 20th? –Active Shooter training will be Friday, Dec. 20 from 8 a.m. to Noon at the Administration Center for Eubanks Intermediate, Durham Intermediate and any staff members who were not able to attend the August 12-14 training. The afternoon training will be on Trauma injury/bleed kits conducted by Baylor, Scott and White staff for all nurses, school resource officers and athletic trainers.

Item 9. EXECUTIVE SESSION

A. Safety and Security

1. Texas Gov’t Code §551.076.

To deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or to deliberate a security audit.

2. Texas Gov’t Code §551.089.

1 **To deliberate security assessments or deployments relating to**
2 **information resources technology; network security information**
3 **as described by Section 2059.055(b); or the deployment, or specific**
4 **occasions for implementation, of security personnel, critical**
5 **infrastructure, or security devices.**
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7 The committee did not recess into executive session at this meeting.
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9 The next meeting is currently scheduled for April 23, 2020 from 4 to 6 p.m. where
10 Committee members will discuss the 2020 audit process, results of the benchmarking project
11 and results of the February safety & security survey conducted by K-12 Insight.
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13 An August 6, 2020 meeting is also scheduled to review audit findings and recommendations
14 before they are presented to the Board of Trustees. If necessary, CISD may call a February
15 2020 meeting to address safety and security as needed.
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17 The meeting adjourned at approximately 5:59 p.m.