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MINUTES
CARROLL ISD SCHOOL SAFETY & SECURITY COMMITTEE
October 22, 2020
4:00 PM

The Carroll ISD School Safety and Security Committee meeting was called to order at approximately 4:05 p.m. at the Carroll ISD Administration Center, 2400 N. Carroll Avenue, Southlake, Texas, by Asst. Superintendent for Board & Community Relations, Julie Thannum, with the following members in attendance:

- CISD Board President Michelle Moore
- CISD Board Vice President Todd Carlton
- Interim Superintendent Dr. Jeremy Lyon
- Asst. Superintendent for Administrative Services Matt Miller
- Asst. Superintendent for Student Services Dr. Janet McDade
- Asst. Superintendent for Financial Services William Wooten
- CISD Security Systems Specialist Allen Pfingsten
- Carroll Elementary School Principal Stacy Wagnon
- Durham Intermediate School Asst. Principal Steven Silvia
- Carroll Middle School Asst. Principal Daniel Dodson
- CISD Lead Nurse Karen Flexer
- CISD Coordinator of Counselors Tammy Pulse
- Carroll High School Social Studies Teacher/Coach Jarrett Bates
- Eubanks Intermediate School 6th Grade Teacher Colleen Aldridge
- Carroll Middle School SRO Brett Roberson
- Southlake DPS – SRO Supervisor Cpl. Blas Hernandez
- Southlake Emergency Management Coordinator Amanda Meneses
- Southlake Fire Prevention Officer Renni Burt
- CISD parent Geri Cohen
- CISD parent Brett Orr

- Absent: CISD parent Carrie Ruck
- Absent: Southlake DPS – SRO Supervisor Sgt. Stokes

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Item 1. WELCOME AND INTRODUCTIONS
a. Interim Superintendent

Julie Thannum introduced Interim Superintendent, Dr. Jeremy Lyon.

Three new committee members will be joining the committee effective with the January 21, 2021 meeting. The new committee members will be as follows: Teri Larson, Robert Kozeluh, and Todd Dearing.

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Item 2. COVID-19 UPDATE

The district’s COVID-19 web page was reviewed. The web page includes regularly updated information on the number of lab-confirmed positive student and staff cases at each of the CISD campuses and other CISD facilities. It is also updated regularly with the number of recovered student and staff cases. The district is closely watching the number of available substitutes and is offering a substitute training for 27

1 individuals on October 23, 2020. A separate “Choice of Instruction” web page details the number of in-
2 person versus virtual students at each campus.

3
4 **Item 3. TEXAS SCHOOL SAFETY CENTER UPDATE**

5 **a. Summer Emergency Operations Plan (EOP) Submission**

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7 CISD’s Emergency Operations Plan Comment Report has been reviewed by former CISD SRO Cheryl
8 Womack who now works for the Texas School Safety Center. TSSC had positive remarks after
9 reviewing the district’s EOP.

10
11 **b. Changes to Standard Response Protocols**

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13 The “LOCKOUT” protocol has been renamed “SECURE!” CISD’s printed brochures and other items
14 will be updated to reflect this name change.

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16 **c. Changes to Drill Schedule**

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18 Due to a recent change in the Texas Education Code, the schedule for minimum mandatory school drills
19 has been changed and reflects a decrease in the number of required drills. However, committee members
20 discussed the proposed change, the likelihood of new students coming each semester and recommended
21 continuing CISD’s current drill schedule. CISD administration will also consult with the Fire Marshall
22 and the District Leadership Team (DLT).

23
24 **Item 4. STUDENT HOTLINE UPDATE**

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26 The Dragon Tipline feature on the Mobile Dragon app will be going away; however, students can still
27 use the hotline as well as “Let’s Talk.” The district will soon be moving to the user-friendly “STOPit”
28 app. All students will have access, but the district will be targeting students in grades 5-12. “STOPit”
29 will be available for students to use at any time.

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31 **Item 5. DRAGON STADIUM EOP / TRAIN DERAILMENT ANNEX**

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33 Committee members were provided a copy of the district’s new train derailment annex. If you have any
34 comments or suggestions for improvement, please contact Julie Thannum.

35
36 **Item 6. ELECTION POLLING PLACE ANNEX**

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38 Although Carroll ISD is not designated as an election polling place at the current time, CISD is required
39 to designate an election polling place annex for future elections. A copy was provided to the committee.
40 If you have any comments or suggestions for improvement, please contact Julie Thannum.

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43 **Item 7. EXECUTIVE SESSION**

44 **A. Safety and Security**

45 **1. Texas Gov’t Code §551.076.**

46 **To deliberate the deployment, or specific occasions for implementation, of**
47 **security personnel or devices, or to deliberate a security audit.**

48 **a. 2020 Safety and Security Audit Preliminary Findings/Recommendations**
49 **– Alan Morris, Surveillance Analytics**

50 **b. District Audit Report (DAR)**

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2 The School Safety and Security Committee recessed into executive session at approximately 5:06 p.m.
3 as permitted by the Texas Open Meetings Act, Texas Government code, Chapter 551, Subchapters D
4 and E.
5 The Committee reconvened into open session at approximately 6:05 p.m.

6
7 **Item 8. 2020 SAFETY & SECURITY SURVEY**
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9 The district is still planning on sending out a safety survey to students and staff. The timeline for this
10 survey is not yet known due to transition of leadership and the Superintendent Search.

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12 **Item 9. OTHER BUSINESS**
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14 None.

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16 The next Safety and Security Committee meeting is scheduled to be held on Thursday, January 21, 2020
17 from 4:00 to 6:00 p.m.

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19 The meeting adjourned at approximately 6:08 p.m.