



CARROLL INDEPENDENT SCHOOL DISTRICT
REQUEST FOR STUDENT TEACHING ASSIGNMENT,
CLASSROOM OBSERVATION HOURS or PRACTICUM / INTERNSHIP

Student Teaching or Practicum/Internship requests must be submitted by: May 1st for fall semester placements

Student Teaching or Practicum/Internship requests must be submitted by: December 1st for spring semester placements

****Carroll ISD Volunteer Application must be completed with Request for Student Teaching/Classroom Observation or Practicum Internship Application****

Please return by e-mail to Student.Services@southlakecarroll.edu or

by U.S. mail to: Carroll ISD, Student Services Dept., 2400 N. Carroll Ave, Southlake, TX 76092

Full Legal Name of requestor (please print): _____
(required for criminal history background check)

Check One:

☐ Student Teaching Field Placement

☐ Classroom Observation

☐ Practicum/Internship

Number of hours requested (for classroom observation requests): _____

Preferred Start Date: _____ Preferred Semester: _____

Home Address: _____
Street Address City Zip Code

E-mail Address: _____ Home Phone: _____

Date of Birth: _____ (mm/dd/yyyy) Cell Phone: _____

Subject(s) requested: _____ Campus Choice: _____
(ex: secondary English, elementary art)

Grade level(s) requested: _____

Name of entity providing program: _____
(i.e. Texas Teachers, ESC Region X or XI, ECAP, or a College/University)

Contact name, address, phone and email address of program coordinator (please print):

Signature of requestor

Signature of program coordinator
(required-will not be processed without this signature)

Date: _____

Date: _____

For Office Use Only
Approved: _____ Denied: _____

Signature of Superintendent (or Designee)

Sec. § 22.083 Access to Criminal History Records

A school district may obtain criminal history from any law enforcement or criminal justice agency, all criminal history information that relates to a person:

- (1) Whom the district, school, service center or shared services arrangement intends to employ in any capacity; or*
- (2) Who has indicated, in writing, an intention to serve as a volunteer with the district, school, service center; or shared services arrangement.*

The superintendent of a district shall promptly notify the State Board for Educator Certification in writing if the person obtains or has knowledge of information showing that an applicant for or holder of a certificate issued under Subchapter B, Chapter 21, has a reported criminal history.