

## STUDENT RECORDS

FL  
(REGULATION)

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### DISCIPLINE RECORDS

The District will maintain a discipline record for each student. Discipline records will include the following:

1. Instances of the student being referred to the office for disciplinary reasons.
2. Calls or conferences held with a parent regarding the student's behavior.
3. Assignments to detention and the number of days the student is assigned.
4. Assignments to in-school suspension and the number of days the student is assigned.
5. Instances of out-of-school suspension and the number of days the student is suspended.
6. Placements in a disciplinary alternate education program (DAEP) and the length of the placements.
7. Instances of expulsion and the length of the expulsions.

### NOTICES FROM LOCAL LAW ENFORCEMENT

Information received by the District about a student, under Article 15.27, Code of Criminal Procedure, will be maintained separately from the student's permanent academic file. The District will destroy all such information at the end of the school year in which the information was received.

### RECORDS OF EXTRACURRICULAR TRYOUTS

In order to provide documentation for possible future inquiries, campus administration will maintain original copies of all tryout data and scores for a period of not less than 90 days, unless otherwise directed by the Superintendent.

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